



Mountain Springs Country Fair
June 14 – 16, 2018
FOOD Vendor Registration Form

Contact by phone: Donald Bercaw 610 428 2448
Email: vendors@mountainspringscountryfair.org

Mail to: Mountain Springs Country Fair
c/o Donald Bercaw
PO Box 83
Kempton, PA 19529

Please submit the following information:

A photo of your unit/display, Menu for approval, insurance certificate, Serve Safe certification, PA Dept of Ag License.

Note: No menu is confirmed until email confirmation is sent from the Fair. You must list the license plate of the unit you will have on site for the PA Dept. of Ag inspector.

ALL VENDORS SUBJECT TO APPROVAL BY BOARD of DIRECTORS of FAIR.

Electric Fees—The fair will endeavor to accommodate all requests for electric connections. Connections are offered on an “as available basis” and not guaranteed. The following charges apply to each connection.

There is a \$20.00 charge for a single 110V plug in of 20 amps or less.

There is a \$25.00 fee for hookup for direct connections (110V or 220V) Vendor must supply own wire. A 30 amp hookup is a fee of \$45.00.

There is NO camping available on fairgrounds. There are numerous campgrounds in area.

The following Insurance requirements must be met before setup

INSURANCE: It is a requirement that each vendor obtain insurance. Vendor insurance must meet the following:

1. Mountain Springs Arena must be listed as an additional insured on the certificate of insurance.
2. Each vendor selling food at the Fair must have product liability insurance in the amount of not less than one million dollars (\$1,000,000.)
3. Obtaining insurance is the vendors responsibility.

PAYMENT: All fees are due upon acceptance of application.

VENDOR FACILITIES: A vendor must provide all facilities, materials, and supplies necessary to conduct their business at the Fair.

PROHIBITED ITEMS: Alcoholic beverages and controlled substances are prohibited for sale by vendors. Pets are not permitted on the fairgrounds with the exception of service animals.

CONDUCT OF VENDOR: All employees, agents, representatives of the vendor are expected to conduct themselves in a manner of a family environment. Offensive behavior will not be tolerated and is grounds for removal from the fairgrounds. All fees will be forfeited.

UNIFORMED SECURITY: The fair will provide uniformed security during the period beginning Wednesday at 10:00AM till noon Sunday the day after close of the Fair. The fair, nor the fair's security provider, shall be held responsible for any damage or loss to vendor property.

LIMITATION ON FAIR LIABILITY: A vendor may not hold the Fair responsible for any incidents of theft, personal injury, fire, or property damage. Vendors may not hold the Fair responsible for any personal injury or monetary loss suffered by the vendor or exhibitor during the conduct of their exhibit. Each vendor explicitly agrees to indemnify and save harmless the Fair against any and all loss, damage, cost, and expense which the Fair may hereafter suffer, incur, be put to, or pay by reason of personal injury or monetary loss suffered by any

person as a result of a vendor's participation at the Fair.

MIDWAY HOURS & VEHICLE ACCESS: During the Fair the midway opens Thursday and Friday at 4:30PM and on Saturday at 11:00AM. Food concessionaires must be open at times stated prior and until 10PM. **NO vehicles or trailers are permitted to enter the fairgrounds within one hour of opening time. They are also not permitted to leave or drive on the fairgrounds within an hour of opening, or until the public has vacated daily.**

PASSES: Each vendor will be provided with (4) four individual weekly passes for entrance to the fairgrounds without additional charge, these passes do not include amusement rides. The charge for additional vendor passes is \$4.00 per day, or \$10.00 per week. A vendor's staff must present their vendor pass at gate for admission to the fairgrounds.. Staff members without a vendor pass will not be admitted. Vendors must wear the assigned wristband while on the grounds.

NO GLASS CONTAINERS: No food or beverage may be dispensed in glass container.

STORAGE AND DISPOSAL OF WASTE AND TRASH: Each vendor is responsible for maintaining the cleanliness of their space. All solid and liquid waste must be collected and stored in covered containers. All vendors must collect and place garbage in proper containers in front of their area for collection at the close of each day.

REFUNDS AND CANCELLATIONS: Upon written application by a vendor, up to 60 days before the opening of Fair deposits will be refunded. Less than 60 days before the opening of the Fair, there will be no refund.

TAXES AND LICENSES: A vendor is responsible for obtaining all necessary licenses and collecting and remitting applicable taxes. Vendors must have a license to collect PA sales tax. You may obtain a Registration Form (PA – 100) from the PA Department of Revenue or complete it online at www.revenue.state.pa.us. The number must be reported to the vendor supervisor before sales can commence. Food vendors can expect to be visited by the PA Department of Agriculture to check for a license and to be inspected. All food vendors must have a certified food handler on site as required (ServeSafe) by the PA Department of Ag. Bureau of Food Safety.

GAS BOTTLES: All LP gas containers must be secured to a supporting structure with chain or cable. Unused containers must be capped.

MOUNTAIN SPRINGS COUNTRY FAIR – FOOD VENDOR APPLICATION

JUNE 14 – 16, 2018

Mail to: Mountain Springs Country Fair
c/o Donald Bercaw
PO Box 83
Kempton, PA 19529

Trade Name: _____ Mailing Address _____

Contact Person: _____ City, State, Zip _____

Telephone Number: _____ Email: _____

PA Sales Tax collection License Number: _____

Food unit license plate number: _____

All vendor activities must be confined to the purchased space.

All vendors must provide proof of insurance.

If your space is to be used for food sales, you must attach a copy of your complete menu or a list of items to be sold. The Fair reserves the right to limit food sales items or prohibited items.

DEPOSIT: (minimum of 50% of total charges and fees. Minimum Deposit is required by March 1, 2018. Payment in full is due by June 1, 2018.)

Electrical Hookup 20 Amps or Less	\$20.00	_____	Total \$ _____
Electrical Hookup Direct Connection	\$25.00	_____	Total \$ _____
Electric Hookup #30 Amps	\$45.00	_____	Total \$ _____
Vendor Day Pass	\$ 4.00	_____	Total \$ _____
Vendor Week Pass	\$10.00	_____	Total \$ _____
Food Vendor Footage @ \$20.00	# Feet	_____	Total \$ _____
			Total \$ _____

I/We have read the attached terms and conditions and by affixing my signature to this application, apply to rent space at the Mountain Springs Country Fair and agree to be bound by the referenced terms and conditions.

Signature _____ Date _____

Make all checks payable to Mountain Springs Country Fair. Your reservation is confirmed upon receipt of a confirmation email. Thank you for your support.

For Fair Use Only: Date Received: _____ By _____ Deposit Amt. _____ Ck# _____